Equipment Restoration and Renewal Program

The Equipment Restoration and Renewal Program assists in the restoration, replacement, and renewal of the facilities needed for faculty research, scholarship, and creative endeavor. Grants will typically be in the range of $25,000 to $200,000. Augmentation of the grants by the Colleges, Departments, and researchers will be allowed.

PROGRAM PRIORITIES

Proposals that complement current or recent efforts to secure equipment funding from external sources, such as the NSF Major Research Instrumentation or NIH Shared Instrumentation grants programs, are encouraged.

ELIGIBLE APPLICANTS

• Full-time Notre Dame faculty members (including teaching and research faculty, research faculty, library faculty and special professional faculty) who have not received an award as the lead PI of a funded project under this program in the last five years may submit a proposal.
• Centers and Institutes not reporting through a College or School may submit one proposal with the Director as lead PI.
• PIs should be associated with a single submission as lead or key personnel.

ALLOWABLE BUDGET REQUESTS

• Costs to restore or replace research equipment, including the purchase of new or additional equipment that restores, replaces, or enhances an existing facility, are eligible.
UNALLOWABLE BUDGET REQUESTS

• Renovation of facilities.
• Non-equipment items, although cost share support for associated expenses is allowable.
• Items intended solely for undergraduate instruction.
• General purpose computer equipment or software.
• Restoration of equipment not owned by the University.
• Office equipment.
• Library acquisitions.

GRANT PERIOD

Funds will be available in April 2016 and must be expended by December 31, 2016. Funds not expended by that date will be withdrawn unless an extension is requested and granted.

PROPOSAL SUBMISSION

• The submission should be a single PDF document with naming convention of “principal investigator_ERR_proposal_2016.pdf”.
• The deadline for submission of all Equipment Restoration and Renewal Program proposals is 5:00 PM, Monday, February 1, 2016 via email to (intprogs@nd.edu).
• Proposals that do not comply with format and content guidelines may be rejected without review.

PROPOSAL FORMAT

Write your proposal in clear, non-technical language for a general audience. The review panel is likely to contain a broad representation from across the University.

Each proposal must include the following items in the order listed:

1. Cover page with following information: Name of Lead Principal Investigator and Co-PIs, Department/Center/Institute affiliation, Phone, Email, Proposal Title, and designation as a Equipment Restoration and Renewal Grant Application.

2. Description of the proposed project (four pages maximum, single space, Arial 11 point font).
Section I: Intellectual Merit

a. A statement of research potential, intended use of the equipment, and how the new equipment relates to current equipment in use at the University.
b. A description of the equipment.

Section II: Broader Impacts

a. A discussion of the shared nature of the equipment and the facility in which it is located and the involvement of graduate and undergraduate students, as well as any external partners in the research.
b. A management plan for oversight and sustainability of the equipment.

Section III: Budget Details

a. Budget: Include vendor information and estimated equipment costs. Funds for installation and extended warranties are allowed but facility renovation costs cannot be included.
b. Budget Justification
   i. What was the original source of the funding for the equipment being replaced/restored?
   ii. What efforts have been made to secure outside funds for restoration/renewal? Please submit reviewer comments on external proposals, if any.

3. Current Curriculum Vitae (two pages maximum) for each faculty member listed on the cover sheet as an investigator.

For questions regarding this program please contact Heather H. Boyd (hboyd@nd.edu) or Richard Taylor (taylor.61@nd.edu).