Faculty Research Support Program: INITIATION GRANT

The Faculty Research Support Initiation Grant Program provides seed funds to established faculty initiating new programs of research, scholarship, or creative endeavor and new faculty beginning their research programs. Grants for amounts up to $10,000 are available through this program. Augmentation of the grants by the Colleges and Departments as appropriate to the discipline are allowed.

DEADLINE
The deadline is Monday, October 26, 2015, 11:59 p.m. EST to intprogs@nd.edu.

PROGRAM PRIORITIES
- Projects of basic scholarship, research, or creative activity appropriate to the applicant's background and academic appointment.
- Special projects for which other research funds are not available.
- Proposals requesting support for ongoing research projects funded by another sponsor and/or projects in the final stages of completion are not appropriate.

ELIGIBLE APPLICANTS
- Full-time regular members of the Notre Dame faculty, including tenured and tenure track faculty, research faculty, library faculty, and special professional faculty, are eligible to apply.
- Faculty may not receive more than two grants from the internal Initiation Program during their tenure at Notre Dame.
- Awards are based partly on need. Faculty members with significant discretionary or capitalization funds should not apply.

ALLOWABLE BUDGET REQUESTS
- Summer salary for faculty (up to one ninth of academic year salary maximum for faculty on nine-month appointments or up to one twelfth of annual salary for faculty on twelve-month appointments).
- Graduate research assistant summer stipends.
- Undergraduate student support.
- Equipment necessary to the research project aims.
- Travel necessary for the success of the project.

UNALLOWABLE BUDGET REQUESTS
- Academic year salary for the principal investigator(s) or salary for post-doctoral research associates, secretaries, technicians, or any other staff position.
- Salary for faculty on sabbatical leave.
- Travel for the purpose of presenting research results or attendance at conferences.
- Projects in the final stages of completion.
- Ongoing research projects funded by another sponsor.
- Book publication costs.

GRANT PERIOD
- The grant period is one year. A one year, no-cost extension may be approved with satisfactory progress or growth of the project.
- Awards will be effective on January 1, 2016.

PROPOSAL SUBMISSION
- The deadline for submission of all FRSP Initiation Grant proposals is Monday, October 26, 2015, 11:59 p.m. EST via email (intprogs@nd.edu).
• The submission should be a single PDF document with naming convention of “principal investigator_INI_proposal_2015.pdf”.

PROPOSAL FORMAT
Write your proposal in clear, non-technical language for a general audience.

Each proposal must include the following items in the order listed:

1. Cover page with following information: Name of Principal Investigator, Department/Center/Institute affiliation, Phone, Email, Proposal Title, and designation as a FRSP Initiation Grant. Please list any co-PIs and their Departmental/Center/Institute affiliations.

2. Abstract of the proposed project (one page maximum).

3. Description of the proposed project (five page maximum).
   a. The objective of the project.
   b. Background and previous work.
   c. The project approach and methods.
   d. The anticipated time schedule.

4. Discussion of how grant support from the FRSP Initiation Grant will initiate an important new program (one page maximum):
   a. What are the anticipated outcomes and value of the project (scientific, creative, scholarly, and/or practical significance)?
   b. What are your plans for publication of research results and continuing the project beyond the funding period?

5. Budget:
   a. Use interactive Excel budget template provided at [http://or.nd.edu/funding-opportunities/nd-internal-grants-programs/](http://or.nd.edu/funding-opportunities/nd-internal-grants-programs/).
   b. Include a justification for each budget item.

6. Current and Pending Grant Support:
   a. List all current and pending proposals.
   b. All institutional research fund accounts should be listed including capitalization, discretionary, and endowed chair funds.

7. Curriculum Vitae (Two pages maximum, current) for each faculty member listed on the cover sheet as an investigator. If postdocs, graduate students, and/or undergraduates are included in the project as collaborators, describe their qualifications.

ACCEPTANCE CONDITIONS
In accepting an award from the FRSP Initiation Grant program, the awardee agrees to:

• Conform to established practices and procedures concerning sponsored program activity.
• Submit a final report to the *Notre Dame Research* no later than three months after the end date of the award. The report should include a listing of any publications or manuscripts resulting from the award, reference to any subsequent proposals or applications (e.g., fellowship applications, grant applications) resulting from the FRSP Initiation Grant award to any outside agency or foundation.
• Act in accord with the policy that all permanent equipment purchased under the FRSP Initiation Grant is the property of the University unless otherwise specified when the grant is approved.
• Awards will be contingent upon approval of any protocols for research involving the use of live vertebrate animals, recombinant DNA molecules, and/or human subjects. Please obtain guidelines and policies affecting these types of projects from *Notre Dame Research*.

For questions regarding this program please contact Heather H. Boyd (hboyd@nd.edu), Richard Taylor (taylor.61@nd.edu), or Hildegund Muller (hildegund.g.muller.17@nd.edu).